

PRINCE2:2009™

Foundation & Practitioner - 5 days



Overview

You will achieve a detailed and practical understanding of the Projects IN Controlled Environments (PRINCE™) project management method. You will learn how to use PRINCE2:2009™ for projects of all sizes and types, avoiding unnecessary overheads and gaining maximum benefit.

PRINCE™ is a valuable qualification but not without effort! The course is likely to be seen as intensive and some evening work will be required. By the end of the course, you will be fully prepared for the requirements of the official PRINCE2:2009™ Foundation and Practitioner Exams, included in the seminar. *You will also earn 59 PDU's for PMP recertification.*

Prerequisites

Pre course work will be supplied and should be completed. There are no specific entry requirements. Having some Project Management experience or working in a project environment is beneficial.

Key Learning Points

PRINCE 2 Introduction

- PRINCE and the Big Picture
- 7 Principles
- 7 Processes
- 7 Themes

Organization

- The project management team
- Defining responsibilities for:
 - The Project Board
 - Project and Team Managers

Starting up a Project

- Writing a Project Brief
- The essential Business Case

Initiating a Project

- Preparing project Strategies
- Assemble the Project Initiation Document

Quality

- Defining Customer Quality Expectations
- Quality management, planning and control

Plans

- Levels of plan
- Product Based Planning

Progress and Change

- Dealing with Issues and change
- Management by exception
- Management by stages

Risk

- Risk management strategy
- Risk management procedure

Directing a Project

- Taking authority and responsibility
- Steering through problems

Running a Project

- Controlling a Stage
- Managing Product Delivery
- Managing a Stage boundary

Closing a Project

- Planned and premature closure
- Evaluating the project

**February 27th to
March 2nd
2012**

**Regina,
Saskatchewan**

Paradigm Consulting Group

1700-1874 Scarth St

Regina, SK S4P 4B3

www.paradigm.sk.ca

**To register, please contact Ashley Smidt at (306) 522-8588 x
7640 or asmidt@paradigm.sk.ca**

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Trainer Profile – Steven Gardiner

Steven is a PRINCE2 certified trainer, hailing from Edinburgh, UK. He is a brilliant and enthusiastic tutor who keeps classes extremely interesting and informative throughout.

Course Timetable

Day 1

- Course Introduction
- Overview of PRINCE2 & Principles
- Organization
- Starting Up a Project
- Initiating a Project
- The Business Case
- Homework

Day 2

- Review of Day 1
- Quality
- Plans and Product Based Planning
- Risk
- Directing a Project & Progress
- Controlling a Stage & Progress
- Homework including practice exams

Day 3

- Review of Day 2
- Change
- Managing Product Delivery
- Managing a Stage Boundary
- Closing a Project
- PRINCE2 Foundation Exam
- Homework

Day 4

- Review of Day 3
- Practitioner exam – questions & tips
- Revision of key areas
- Homework – revision for Practitioner exam

Day 5

- Review of Day 4
- Practitioner Exam revision
- PRINCE2 Practitioner Exam
- Close

The course will start at 8:30am on Day 1 and finish at approximately 5:00pm. Allow for 1-2 hours of homework each evening. Day 5 will finish in the early afternoon, following the PRINCE2™ Practitioner exam.

Course Fees

| | <i>Early Registration On or before January 27th</i> | <i>After January 27th</i> |
|---------------|--|--------------------------------------|
| Single | \$3195+GST per person | \$3495+GST per person |
| Three or more | \$2995+GST per person | \$3195+GST per person |

Seminar fees include textbooks, reference materials, Foundation and Practitioner exams, as well as refreshments and lunch daily.

For additional information regarding PRINCE2, please contact:

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mhustak@paradigm.sk.ca

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